

RESIDENT - INDIVIDUAL APPLICANTS

PRE-LICENSING TRAINING AND CONTINUING EDUCATION COURSE AND INSTRUCTOR FILING REQUIREMENTS

TYPE OF COURSE FILING	APPLICATION		OUTLINE		INSTRUCTOR FORMS	SPECIFIC AREAS REQUIRED			
	Yes/No	Number of Hours	Requirements	Proprietary Board of Education		Experience Requirements	Fees	Required Per License*	
PRE-LICENSING	Yes CE/PL-100	20 per line of authority 60 minutes = one hour of class time	Detailed outline - complete timeframe	Must show time for at least 20 hours classroom or self-study training	Yes (Provider)	CE/PL-200, complete with legal signature and SSN of instructor	3 years experience in subject matter being taught, or degree, or combination of both	\$50.00 for course filing and \$5.00 per instructor	<ul style="list-style-type: none"> 20 hours per line of authority for agents and viatical brokers Rental Vehicle Managing Employee must complete course outline submitted to and approved by KY DOI
A cover letter is needed from the company or provider being approved for the filing, requesting the course material be approved for which lines of authority, instructor forms included for any instructors, and all information attached. You must follow the outline prepared by Executive Director.									
CONTINUING EDUCATION	Yes	Maximum of 24 per course	Detailed outline - complete timeframe	Must show complete hours requested in subject matter	Yes (Provider)	CE/PL-200; complete with all related education and work experience	3 years experience in subject matter being taught, or degree, or combination of both	\$10.00 per course filing, \$5.00 per course hour approved, and \$5.00 per instructor	<ul style="list-style-type: none"> 6 hours directly related to one or more active lines of authority 3 hours Ethics At least 12 of the 24 hours must be classroom
Agents	CE/PL-100	50 minutes = one hour of class time							
Rental Vehicle	Yes	50 minutes = one hour of class time	Detailed outline - complete timeframe	Must show complete hours requested in subject matter	Yes (Provider)	CE/PL-200; complete with all related education and work experience	3 years experience in subject matter being taught, or degree, or combination of both	\$10.00 per course filing, \$5.00 per course hour approved, and \$5.00 per instructor	<ul style="list-style-type: none"> 6 hours required. 4 hours related to property and casualty - 2 hours in ethics 1 hour in consumer disclosures
<ul style="list-style-type: none"> Managing Employee Unlicensed Employee 	CE/PL-100								
Viatical Broker	Yes	50 minutes = one hour of class time	Detailed outline - complete timeframe	Must show complete hours requested in subject matter	Yes (Provider)	CE/PL-200; complete with all related education and work experience	3 years experience in subject matter being taught, or degree, or combination of both	\$10.00 per course filing, \$5.00 per course hour approved, and \$5.00 per instructor	<ul style="list-style-type: none"> 6 hours Life 3 hours Viatical 3 hours Ethics At least 12 of 24 hours must be classroom
	CE/PL-100								

* **Exemptions** - The following Licenses or Lines of Authority are exempt from any pre-licensing or continuing education courses: Adjuster; Administrator; Agent lines of authority for Limited Lines; Consultant; Managing General Agent; Reinsurance Intermediary Broker or Manager; Rental Vehicle Agent; Specialty Credit Managing Employee or Producer; Surplus Lines Broker; and Viatical Settlement Provider.